**On company letterhead**

**To,**

**Indian Institute of Management Amritsar,**

Village-Manawala, P.O. – Jandiala Guru SO,

Amritsar, Punjab-143115

**Sub**: Registration of vendors at IIM Amritsar

Dear Sir/Madam,

I\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Son/Daughter/Wife of Sh. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Proprietor/ Director, authorised signatory of the Agency/Firm, mentioned above, is competent to sign this application.

1. I/We do hereby declare that our company/agency has not been blacklisted/debarred to participate in the procurement process at IIM Amritsar.
2. I/We do hereby declare that our company/agency has not abandoned any works/services in the last three financial years.
3. The Information/documents furnished are true and authentic to the best of my knowledge and belief. I/We are well aware that furnishing any false information/fabricated document would lead to rejection of my application, debarment by the Institute, etc., besides liabilities towards prosecution under appropriate law.
4. We have noted that applying for vendor registration and registration does not entitle us to any assured business. It is merely an intimation to the Institute that we have experience in the applied category of goods/services. Experience certificate /performance certificate / previously executed order copies/contracts for the same or similar material/service executed in Central / State Govt Organization / PSU / Public Listed Company, for which registration is enclosed.

Date: For\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place: